

Aikahi Committees & Programs

PTSA Secretary (vacant position):

Responsibilities: attend and record the minutes of all meetings, maintain a current membership list, perform other delegated duties as assigned by the president. **Please see Christina Pascua if you are interested in this position.**

Newsletter Editor:

Aikahi PTSA produces a monthly newsletter providing parents an overview of information, events, fundraisers and projects that will be coming up at our school. This is a great tool for information to get out to all parents. The newsletter editor is responsible for generating monthly emails to various faculty and volunteer members (committee chairs/coordinators and PTSA) to gather information for the newsletter, edit incoming information, layout information in newsletter, get newsletter approved by the principal, and once approved forward it to the PTSA president and our technology department to be sent out to all parents via email. **Please see Kelly Anderson if you are interested in this position.**

PTSA Grade Level Reps:

A grade level rep is basically the life line between PTSA and teachers/parents. Having a great team of grade level reps help make the work load a lot easier for everyone! Grade level reps are responsible for: communicating information from PTSA to all parents within your grade level via fliers/emails, help teachers find parent volunteers for May Day & Fun Fair events, help PCNC & PTSA with the assembly of the annual Christmas Giving Baskets and other perform other delegated duties as needed by the PTSA. **Please see Christina Pascua if you are interested in being a grade level rep.**

Fall Fundraiser Committee: August 2011

This years Fall fundraiser is ***Believe Catalog***. The PTSA Fall fundraiser is the biggest kick off to the school year to raise needed funds for field trip scholarships; enrichment scholarships; healthy choice and Christmas giving basket funding. The Fall fundraiser committee would be responsible for: handing out all packets, collecting all packets, and helping with the distribution of all purchases. **This fundraiser will run from August 17th-August 31st. Distribution will be set for one day during the week of November 14th-18th. Committee Chair: VACANT**

Spring Fundraiser Committee: February/March 2012

This years Spring fundraiser is ***McDonald & 7-ELEVEN coupon books***. The PTSA Spring fundraiser is the last opportunity to raise needed funds for yellow ribbon day, legacy project, teacher and student appreciation gifts, and graduation. The Spring fundraiser committee would be responsible for: handing out fliers, collecting orders, and helping with the distribution of all coupon books. **This fundraiser will run from February 21st-March 6th. Distribution will be set for one day during the week of March 19th-23rd. Committee Chair: VACANT**

Media Relations/Publicity:

Spreading the word of our events or fundraisers is the best way to make sure it's a huge success. This position is for 2-4 people who will be responsible for: contacting the media (television/newspaper) to publicize any PTSA event (ex: 50th Anniversary, Yellow Ribbon Day) and help committees publicize their fundraiser through fliers (ex: rummage sale, fun fair, escrip).

Holiday Craft Night Committee: December 2011

If you love crafts then this is the committee for you! We are looking for talented volunteers to come up with holiday craft ideas and show our students how to make these craft which they can take home. This

committee will be responsible for: organizing the event, come up with easy but fun crafts for children of all ages to try, help with the setup and cleanup, and help with the managing of the event. **Committee Chair: Deb Goebert**

EScrip Committee:

This is the most simple and easiest way to help raise money for our school. No big committee is needed. This position is for 1-3 people who would be responsible for: promoting escrip at our school via fliers and contest (per PTSA approval), data entry (ongoing as needed), and organizing the Aikahi PTSA online escrip site. Last year Aikahi PTSA was able to raise over \$9100 through escrip.

Enrichment Committee:

PTSA started this unique after school extra curricular program in 2005 and it's been going strong since the very beginning. It has evolved to a point where PTSA had to hire an enrichment coordinator to keep this program running smoothly. But a committee is still needed to help with the managing of enrichment days. This committee would be responsible for: helping put together packets, distribute packets, and take turns in being the contact person for 1-2 of the enrichment days. **Coordinator: Tehani Alo**

Fun Fair Committee: May 2012

This event really puts the "FUN" into fundraising and our students love it! Towards the ending of the school year, in May, PTSA has coordinated a fun fair that has included everything from rides, games, inflatable's, produce sale from our schools garden club, lots of food and fun. It takes **a lot** of work to pull off an event like this and everyone is asked to volunteer in some way. This committee is truly made up of teams: PTSA, marine volunteers, grade level reps, faculty members and parents. Without one of these "teams" this event will not be possible! It has been cancelled in the past because of lack of volunteers so if you enjoyed our annual fun fair last year, sign up to volunteer for this years fun fair.

Healthy Choice Lunch Help:

Aikahi PTSA has been funding 100% of the healthy choice program since it's beginning. It is a great opportunity for our students to try different types of fresh fruits and vegetables. A coordinator is needed to organize set schedules for the volunteers. Volunteers are needed to help serve these fresh fruits and vegetable every Thursday from 11:00-12:15pm. If you want to volunteers but your time is limited, then helping serve is the opportunity is for you. Without the volunteers, these healthy choices options will not be available for our students. **Coordinator: VACANT**

Hospitality Committee:

Do you like to bake? Do you like to cook? Do you like to decorate or scrapbook? Then the hospitality committee is the committee for you. This committee is responsible for: helping with bake sales or goodie baskets/bags, teacher's breakfast, teacher's luncheon and decorating certain events throughout the year. Everyone has their own special touch so no skill level is to small. This is the easiest committee to volunteer for where most of your volunteer time is done from home. **Coordinator: VACANT**

Playground Committee:

Since 2010 Aikahi PTSA has started a grade level and community monthly playground cleanup held on the 3rd Saturday of every month. This committee will be responsible for: organizing the monthly cleanups, make a personal appearance to remind the assigned grade level classes of their upcoming cleanup the day before or contacting community volunteers and arranging the community cleanup, have all equipment out and ready to go the day of the cleanup, assign work needed to be done at the cleanup, return all equipment once cleanup is done & secure and lock the container. **Coordinator: VACANT**

Rummage Sale Committee: November 2011

Who doesn't like to shop? Everyone loves a good garage sale with great deals and that's what this committee does...offer a great rummage sale every year since 2009. Being a volunteer in this crew gives you a first look at all the goodies. This crew is responsible for organizing, setup & cleanup, collecting donations, passing out fliers, and sorting and managing the rummage sale. **This years rummage sale**

is set for November 12th. Setup date is set for November 11th. Start to finish for this fundraiser approximately 6-8 weeks prior to the November 12th sale date. Committee Chair: Denise Dittrich

Science Night Committee:

We all love free family events. Last year PTSA provided a free "Be a Scientist Night" for all of our students and it was a huge success. But in order for PTSA to keep providing free events like this we need volunteers to help make it happen. This committee would be responsible for: setup, cleanup, help with running the booths & the mobile planetarium. Anything that involves a "family night" will always be successful...be a part of the success. **Coordinator: VACANT**

School Directory:

A great resource tool for all parents and an emergency contact book for the principal of Aikahi. Coordinator responsibilities: data collection and input of directory information, layout advertising and work with local printers. Volunteer responsibilities: help with the distribution of directories to Aikahi families. This project runs from the start of school and ends by Thanksgiving. **Directory Coordinators: Laurie Ahlgren & Kristi Mapes**

Turkey Trot Committee: November 2011

For decades, Aikahi has held an annual Turkey Trot the day before Thanksgiving. It's a fun outdoor obstacle course/fitness event for our student as well as a fundraiser for our teachers. All the money raised is distributed equally among the teachers to purchase necessary supplies needed for their classroom. This committee...along with our marines partners...help with the set-up, clean-up and running of the Turkey Trot. Be a part of our long standing tradition. **Committee Chair: Kate Lloyd**

Watch DOGS (Dads of Great Students):

This is a national program to encourage fathers to get involved in their child's school by spending time on campus. Aikahi PTSA launched this program in 2008 but has yet to find a father, uncle or grandfather to help coordinate it. The principal of our school has visions of what this program would involve (ex: reading in classrooms) and even though we have a lot of interested dad's we are looking for a male figure to be the coordinator of this program in order for it to really take off! **Please see Christina Pascua if you are interested in being the coordinator.**

"We Love Aikahi" Parents Night Out: 2012

From the vision of one parent (Zsuzsa Rodgers) Aikahi PTSA tried a new fundraiser in 2008 which turned out to be a HUGE success! This is an adults only event that involves a dinner and silent auction. It is one of the few times that parents and faculty can mingle, get to know each other and have loads of fun! This event was not held last year because no committee chair could be found. PTSA would like to bring this event back again but we will need a coordinator and volunteers to make it happen. **Please see Christina Pascua if you are interested in being the coordinator.**

Yellow Ribbon (Military Appreciation) Day: April 2012

Our military men and women make sacrifices each day. But they aren't the only ones who make sacrifices, their children do as well. PTSA launched and sponsors this annual event to show military families attending Aikahi Elementary how much we appreciate everything they do. This committee will be responsible for: organizing an assembly, securing donations, purchase needed supplies (upon PTSA approval), making of ribbons and setup and cleanup of event. **Committee Chair: VACANT**

General Fundraiser Help:

Don't know what your schedule would be like? Can't decide which committee to help with? Signing up for general fundraiser help will allow PTSA to contact you for additional help needed with any committee listed above. This is a great way for you to volunteer for your child's school because this committee is only called upon when additional help is needed.

Book Fair/Library Help: September 2011 & May 2012

Our librarian (Nozomi Fong) organizes and runs a book fair twice a year, once in September and once in May, to raise needed funds to purchase supplies for our school library. Last year, PTSA donated \$2700 towards the library but a total of \$8000 is needed annually. So besides donations, PTSA also helps our librarian by finding volunteers to help her run the book fairs or help her with projects that need to be done within the library. Any amount of time you can volunteer would be greatly appreciated!